

Welcome to our new children and their families



Kōhaka Nest

Back row: Briar, Sophie, Phoenix Front row: Paige, Pippa, Eli, George

Te Kahere & Kā Manu

Back row: Holly (Pūkeko), Summer (Tūī), Markiff (Kākā), Victoria (Kororā) and Alexandria (Tūī)

Front row: Gretchen (Mānuka), Vinnie (Pūkeko), Alice (Mānuka) and Penny (Mataī)



PRINCIPAL'S MESSAGE
Kia tūtura, kia kite, kia mahi katahi - To explore, discover, and learn together Mahia te mahi o tō ake kākau - Do things from the heart

> E kumanu ana - We care E āhei ana - We Can

E ako ana - We learn

E mahi kātahi ana - We are

Kia ora koutou

I hope you all have had a fantastic summer break and enjoyed the incredible weather we have experienced. It was so lovely to see all of the childrens' smiley faces yesterday morning. Our day started with a Mihi whakatau to welcome our new staff, whānau, tamariki and student teachers. A Mihi whakatau is a form of welcome ceremony similar to a powhiri, but less formal and more flexible. At the end of the welcome, the manuhiri (visitors) and the Takata whenua become one. As part of the Mihi Whakatau, we welcomed Anni Fries to our teaching staff. Whaea Anni is teaching Year 5/6 tamariki in Tūī. We also welcomed our final year student teachers - Reyna Albo (Kōhaka), Martha Toghill (Kākā), Ellie Jones (Kōwhai) and Paige Rowley (Rātā). It is lovely having you all with us!

2024 is going to be a very exciting year and there are many incredible events and opportunities planned. We are starting the year with a focus around our school value of E mahi kātahi - We are, by exploring the question 'Who are we and how do we come together?' We will be exploring what celebrations and cultural activities are important to our whanau and tamariki. This will also be the subject for our whole school production at the end of Term 3. Later in the year, linked to our Cultural Narrative, we will be exploring what native flora and fauna was prevalent in our area in pre-colonial times. This will help make good decisions for when we are planting around our school, as well as a rejuvenation project that we will be starting across the road on the school-owned Belford Park. Our bilingual classes will start next week with Whaea Logann and Whaea Erin running these on Friday afternoons. I know 2024 will prove to be another rich and exciting year!

Ko te kura Tuatahi o Te Koau - Grant's Braes School

You may have heard a Te Reo name for our kura has been used in recent times. Ko te kura Tuatahi o Te Koau, which translates as 'the primary school with the indigenous name of our area'. This does not replace our kura name but will be used in conjunction with 'Grant's Braes School'. Through the aspirations of our hui whānau, our wonderful journey around our cultural narrative and our tiriti partnership with our local runaka, Ko te kura Tuatahi o Te Koau was decided upon.

Meet the Teacher Evening - TONIGHT - Thursday 1 February 2024

The Meet the Teacher evening will be held tonight and this will give you all the opportunity to hear vital information about your child's class, as well as an understanding of the approaches to learning that our school undertakes. The timetable is as follows:

- 5:15pm Kōhaka in Room Kiwi
- 5:45pm Te Kahere in classrooms
- 6:15pm Kā Manu in Toroa

PRINCIPAL'S MESSAGE cont'd

Property Update

The Hall project is progressing really well with the concrete steps poured this morning. Outside cladding has started to be installed and the majority of the roof is complete with most windows in place. We are excited with the anticipation of having this incredible space available for us to use early in Term 2. Also, it is exciting to announce that our Whare Pukapuka, school library, is soon to be opened to our tamariki. It has been 8 years since we have had this dedicated space and we are so thankful to have this back in place.

Concerns and Complaints

From time to time situations occur where parents/caregivers need to raise a concern with the school. Grant's Braes School has the responsibility to ensure that concerns or complaints are handled correctly and responsibly. If you have any concerns, in the first instance see your child's teacher. If you feel that your concern was not resolved, our school has a clear policy and set of procedures to help seek a resolution. Included at the end of this week's newsletter is a copy of the Concerns and Complaints Flowchart. Also, all of our policies and procedures can be accessed through School Docs (see information within this newsletter on how you can access this website).

Parent/Caregivers Code of Conduct

Also at the end of this newsletter is a Parent/Caregiver's Code of Conduct. Please read through this and do not hesitate to contact me if you would like anything clarified. This is an important document and by following these procedures, problems will be solved as soon as possible so that a safe and harmonious school environment is maintained. The best results come from working together.

Term 1 Sports

With the start of this term's sporting season, I would like to thank all of the parents and caregivers who have put their names forward to manage or coach. Once again, we have a huge number of children playing the various sports we offer and this co-ordination has been expertly done by Jen Stevenson. I know all of the children participating are going to have a lot of sporting fun!

Road Patrol

We are still desperate for a <u>Wednesday Larnach Road Patrol Supervisor</u>. Please let us know if you are available for approximately 15-20 minutes on a Wednesday afternoon to ensure the safety of our Tamariki and whānau.

Waitangi Day

There is no school next Tuesday as this is a public holiday to acknowledge Waitangi Day.

Hei kona mai i roto i kā mihi, Goodbye for now and thanks.

GARETH TAYLOR

MEET THE TEACHER EVENING

Tonight, Thursday I February

Time frames are as follows-

5.15pm - Kōhaka - in Room Kiwi

5.45pm - Te Kahere (Rātā, Kōwhai, Mataī & Mānuka) - in the classrooms

> <u>6.15pm</u> - Kā Manu (in Room Toroa)



SCHOOL CONTRIBUTION 2024

The School Contribution amount for 2024 will continue @ \$200 per annum (1st child), \$190 per annum (2nd child) and \$180 per annum for additional children. Payment of this contribution is really appreciated by our Board as this assists in providing all the wonderful EOTC activities, museum and art gallery visits, bus trips, visiting performers and swimming that your children participate in. Without these funds, we would be unable to provide the majority of these experiences for your children.

Payment of this School Contribution does not need to be made in full at one time as we totally understand the many outlays parents have.

We are changing our invoicing and payments system to be fully within KINDO, and you will be invoiced in the next week or two from our KINDO system. You are welcome to make <u>regular payments</u> this way, or alternatively, if it suits you to pop into the **office and pay with cash or via EFTPOS**, you are also very welcome to do so, and a full receipt will then be emailed to you.

A receipt will be issued to you from the **KINDO system**, and you are able to use this to be able to **claim 33% of this back** in your income tax return (this equates to \$66 for a \$200 payment). Payment of this year's School Contribution before 31 March will enable you to claim in this year's Income Tax Return.

Please give your consideration to payment of this School Contribution and how best your family can financially accommodate this. Any questions at all regarding this, please contact Gareth Taylor in person or via email (principal@grantsbraes.school.nz) or alternatively, email Gaylene - accounts@grantsbraes.school.nz.

SUMMER SPORTS REGISTRATIONS

Please refer to the email that went out from Jen Stevenson prior to school starting with all the information for registering your child for a summer sport. Registrations must be done on KINDO and close at 3.00pm pm on Friday 2 Feb (TOMORROW). Strictly no late registrations accepted.





Great news! We have been making some upgrades behind the scenes with your Personalised accounts on Kindo. While it will still look the same for you, the administration that happens behind the scenes now has added functionality and efficiency, so we are very excited from an admin point of view.

For personalised payments you can choose to make a part payment or pay for the item in full.

You can order and pay for school items anywhere, anytime.

It's easy, convenient, and open 24/7, and you can order in advance!

Simply enter in the same email address your school has on file.

- New to myKindo? Use the QR Code below or go to https://shop.tgcl.co.nz to set up your myKindo account.
- Already have an ezlunch or myKindo account? Use the QR Code below or go to https://shop.tgcl.co.nz Go to the 'my details' page to update your information and your child(ren)'s details.

Choose complete setup (if needed) to access your personalised account.

Need assistance?

hello@mykindo.co.nz or 0508 454 636





Order online by 9am for delivery Thursday



Grant's Braes School / Term 1 2024



37 Glendevon Place Vauxhall Dun mob-02 269 00704

SUSHI	
4pk Salmon Roll	\$6.45
5pk Salmon Roll	\$7.90
6pk Salmon Roll	\$9.40
8pk Salmon Roll	\$12.30
4pk Teriyaki Salmon Roll	\$6.45
5pk Teriyaki Salmon Roll	\$7.90
6pk Teriyaki Salmon Roll	\$9.40
8pk Teriyaki Salmon Roll	\$12.30
4pk Vegetable Roll with Avocado	\$4.80
5pk Vegetable Roll with Avocado	\$5.85
6pk Vegetable Roll with Avocado	\$6.90
8pk Vegetable Roll with Avocado	\$8.95
4pk Tuna Roll	\$5.65
5pk Tuna Roll	\$6.90
6pk Tuna Roll	\$8.15
8pk Tuna Roll	\$10.65
4pk Crispy Chicken Sushi	\$5.65
5pk Crispy Chicken Sushi	\$6.90
6pk Crispy Chicken Sushi	\$8.15
8pk Crispy Chicken Sushi	\$10.65
4pk Teriyaki Chicken with Mayo	\$5.65
5pk Teriyaki Chicken with Mayo	\$6.90
6pk Teriyaki Chicken with Mayo	\$8.15
8pk Teriyaki Chicken with Mayo	\$10.65
4pk Teriyaki Chicken with Veges	\$5.65
5pk Teriyaki Chicken with Veges	\$6.90
6pk Teriyaki Chicken with Veges	\$8.15
8pk Teriyaki Chicken with Veges	\$10.65

Order online... www.ezlunch.co.nz

Easily order & pay for your ezlunch using your 'myKindo' family account. MyKindo is a payment portal for a variety of services at schools and organisations. Your myKindo account can be topped up by debit or credit card (fees apply), or by bank transfer, in advance or at the time of purchase. To get started, 'create account' or log in to your existing myKindo account and add a member or student. Go to www.ezlunch.co.nz.

Need help? Visit support.mykindo.co.nz or call toll free 0800 EZLUNCH (09-869 5200) 8am-4pm Mon-Fri (except public holidays)

ABSENCES

At times your child is likely to be absent due to sickness, family circumstances or for medical/dental appointments etc. Please either phone the office to advise (we have a 24 hour answer phone service so please don't hesitate to leave us a message) or send an email to both your child's teacher and the school office (office@grants.braes.school.nz). This ensures that if your child's teacher is away from school or on release, that the office knows the reason for your child's absence.



DATES TO REMEMBER

TERM 1

- Thur 1 Feb -'Meet the Teacher Evening'
 - Tues 6 Feb Waitangi Day
- Wed 14 Feb 'What's the Buzz'
 - 3.10pm 7.30pm
- Thurs 15 Feb 'What's the Buzz'
 - 3.10pm 5.30pm

Mon 19 Feb -PTA AGM, 7.00pm
Tues 20 Feb - BOT Meeting, 7.00pm
Mon 11 & Tues 12 March - EPRO8
Fri 15 March - Lit Quiz, DNI, 11-2.30pm
Tues 19 March - BOT Meeting, 7.00pm
Mon 25 March - Otago Anniversary Day
Fri 29 March-Tues 2 April - Easter
Wed 10 April - EPRO8, DNI, 10-2.30pm
Fri 12 April - last day of Term 1

TERM 2 2024

Mon 29 April- First day of Term 2

Last day of school year 2024 - Wed 18 December

LUNCH REMINDERS

Mondays (Kōhaka Nest and Te Kahere) and Fridays (Kā Manu) - Heat'n'Eats (please put in tub in the office reception area)

<u>Tuesdays</u> - Txt My Lunch - order via text 020 40256004 and internet bank payment - commencing Tuesday 13 February.

<u>Wednesdays</u> - Subway - recommencing Wed 7 Feb. Go to Subway website.

<u>Thursdays</u> - Sushi - recommencing Thurs 8 Feb (order via on KINDO).

SCHOOL POLICY INFORMATION School Docs Access

Visit the website - http://grantsbraes.schooldocs.co.nz/1893.html. Enter the username (grantsbraes) and p/wd (gbparents).

₩SCHOLASTIC

ISSUE 1 catalogues went home with the children yesterday. The closing date for orders to be in is **9am**, **Friday**, **16 February 2024**.

JUICIE FUNDRAISER



See the information coming home today with your eldest child for the ordering of these yummy juicies!

This is the PTA's first fundraising initiative for 2024 and it would be great for all of our families to all get behind this. Your families and friends will also be very grateful too I'm sure as these are awesome to eat on these hot, sunny, summer days!

Please collate all your orders on the form, and put your total order and payment through via KINDO.

Last day for orders on KINDO is <u>Friday 16 February @ 3.00pm</u>. Delivery will likely be at the end of February (tbc) and you will be sent a text/email when they are ready for collection.

Concerns and Complaints Process

Most concerns can be resolved informally by discussions with the people involved

STEP 1 STEP 2 STEP 3 Your concern has **NOT** been resolved by meeting with the person concerned Your concern has NOT been resolved by previous steps OR ... your concern is more serious OR... does NOT involve a particular student or OR ... your concern is serious and it's not appropriate to contact the principal (senior management) about it. involves a particular STUDENT OR STAFF MEMBER. OR ... you DO NOT wish to approach the person OR ... involves the principal or a trustee (board Contact the person involved to arrange a time to You can make a formal complaint. discuss the matter privately. See the school's Making a Formal Complaint or Serious Indicate what the concern is about and let them Allegation procedure (SchoolDocs). know if you'll bring a support person to the meeting. Contact the principal, senior management, or board member (as appropriate) to arrange a time to discuss the matter privately. If the concern is about a student, contact the student's teacher (or principal). Put the complaint in writing (email or letter), giving as Indicate what the concern is about, any steps taken many facts and details as possible, and any steps taken to resolve the matter, and let them know if you'll to resolve the matter. bring a support person *** the meeting. Include your name, signature, and contact details. Meet with the person involved to discuss the matter. Send to the principal, presiding member (board chair), or deputy board chair/other board member, as appropriate. Be prepared to listen to different points of view and try to work towards a resolution. Meet with the appropriate person (as above) and discuss the matter. This may require another meeting and/or involve senior management. Be prepared to listen to different points of view and try to work towards a resolution. Your complaint will be acknowledged. The school will decide whether a formal investigation Is the matter resolved? is necessary or appropriate. See the Making a Formal The principal may involve other people to help Complaint or Serious Allegation procedure (SchoolDocs). Provide feedback as to whether you were satisfied resolve the concern. with the outcome, or if the matter is not resolved. If a formal investigation is required, subject to privacy, confidentiality, or other ethical and legal requirements, the school may keep you informed about the investigation process and timeframes, including confirmation of when Is the matter resolved? Provide feedback as to whether you were satisfied with the outcome, or if the matter is not resolved. the matter is concluded NO FURTHER ACTION REQUIRED

NOTE: Unless there are exceptional circumstances, **a complaint will not be considered unless the correct process has been followed. You may be directed back to the staff member or principal to follow the process.**

This flowchart aligns with the school's Concerns and Complaints policy and procedures | Copyright @ SchoolDocs Ltd February 2022

Once a formal complaint has been resolved, there are no further avenues to pursue the complaint with the school.

If you are not satisfied with the outcome of your complaint, you are encouraged to take advice and may wish to consider contacting other agencies. See the school's **Making a Formal Complaint or Serious Allegation** procedure (SchoolDocs).

Grant's Braes School

Code of Conduct - Parents/Caregivers



A code of conduct for parents/caregivers and visitors ensures that everyone who visits the school site is able to do so in a safe and harmonious manner and to ensure that students, staff, and parents/caregivers are not subjected to aggressive, hostile or violent behaviours.

From time to time parents/caregivers or other members of the school community may need to approach the school in order to:

- Discuss the progress or welfare of your own child/or other children
- Express concern about the actions of other students
- Enquire about school policy or practice

On occasion, concerns may cause frustration and anxiety. At such times it is always important to organise a time to talk with school staff in an unhurried and confidential atmosphere.

No parent will directly approach another person's child at school to discuss issues/concerns about that child's behaviour. The school will deal with issues between students as part of the school's Behaviour and Wellbeing policy.

If you have a concern about anything to do with someone else's child, you must organise a time to talk with school staff about it.

Parents/caregivers and visitors are expected to:

- Treat all persons associated with the school with respect and courtesy
- Make appointments in advance to discuss concerns
- Allow staff to supervise, investigate and manage students without interference

Behaviour in the presence of students, staff, and parents/caregivers to the school that causes alarm or concern includes:

- Use of offensive language (ie swearing or put-downs, name calling) in the presence of students
- Accusing someone else's child of something when their parent is not there
- Speaking angrily to the child of another parent/adult/staff member

By following these procedures, problems will be solved as soon as possible so that a safe and harmonious school environment is maintained. The best results come from working together.

Gareth Taylor









