



Grant's Braes School

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Waverley
Dunedin 9013

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**APPLICATION
FOR
SCALE A Positions
COMMENCING TERM 1 2015
GRANTS BRAES SCHOOL**

Application

Timeline for Appointment

Position Advertised	14 th October
Applications close	1pm, Monday 3 rd November
Interviews held	Sunday 9 th –Monday 10 th November

Applications can be submitted to email to
office@grantsbraes.school.nz

Or posted to 137 Belford Street Waverley Dunedin 9013

JOB DESCRIPTION

School: Grant's Braes Contributing School, Dunedin

Job Title: Primary School Teacher

Salary Scale: Scale A

Class Level: Year 0/1

Responsibilities: The successful applicant will be required to undertake all or some of the following as determined by the Principal.

* **Classroom responsibilities to pupils**

To provide learning opportunities for every child relative of his/her needs, abilities and stage of development, maintaining a positive and interesting classroom environment that contributes to effective learning.

* **Planning, curriculum and organisational responsibilities**

To prepare teaching plans, develop and manage classroom resources, teach subjects according to curriculum and school policy requirements, and evaluate outcomes of work with parents and caregivers to ensure children's progress.

* **Professional development**

To keep abreast of teaching and educational developments by attending teacher development programmes, participating in performance appraisals and following-up on their outcomes.

* **General contribution to school life**

To participate in the wider educational, collegial and cultural life of the school by participating in negotiated extra curricular activities, school and community programmes.

* **Community responsibilities**

To report to parents, guardians and other relevant community members on the progress and development of pupils in the teachers care, showing a concern and respect for the parents aspirations for their children.

* **Specific responsibilities**

To share administrative responsibilities in school and syndicate activities and programmes as negotiated with the Principal.

PERSON SPECIFICATION

Junior School Position

The person we are looking for will have:

- ✓ A genuine desire to enhance the teaching and learning of children
- ✓ Recent successful experience teaching in the junior area
- ✓ The ability to work in a collegial environment
- ✓ The willingness to be part of a team and who is prepared to offer, as well as receive, collegial support and advice
- ✓ Willingness to take risks and be innovative in their approach to teaching and learning programmes, in conjunction with their Syndicate
- ✓ Demonstrated effective planning and evaluation procedures and be skilled in creating an effective classroom environment
- ✓ Strong classroom management systems
- ✓ A sense of humour
- ✓ Strengths in literacy, numeracy and the Inquiry approach to teaching and learning
- ✓ A high level of confidence using ICT and a willingness to explore ways in which it can enhance teaching and learning
- ✓ The ability to demonstrate use of Te Reo Maori and Tikanga Maori
- ✓ A sensitivity to the social, as well as academic needs of children
- ✓ Effective communication skills and ability to work well with parents
- ✓ Energy and enthusiasm
- ✓ Strong routines and classroom structure
- ✓ Consistency within their classroom timetable
- ✓ Good time management and ability to meet reporting requirements and timelines
- ✓ Willingness to be involved in curriculum teams offering ideas and support to other staff in designated strength areas.

SCHOOL DESCRIPTION

School Vision

To develop children who are inquiring, resilient learners with the skills and desire to contribute and succeed.

Mission Statement

To create a caring but challenging environment, which enables all children to reach their potential, while encouraging them to take a growing responsibility for their own quality learning and behaviour, and to achieve this in partnership with the home.

General Description of the School

Grant's Braes School is a state co-educational primary school catering for students from years 1 to 6. It has a decile 10 rating.

Grant's Braes School was opened on its present site in 1950 and over the years has undergone considerable modernisation. The general condition of the buildings is very good and the grounds are attractive and adequately meet the school's requirements. We currently have 8 classrooms operating and this position will increase that to 9.

Curriculum

As well as the core curriculum the school is working on actively teaching the key competencies and school values. Our School Values are: consideration and respect, honesty, reliability and responsibility, Aiming High.

Many of our curriculum areas are delivered using the school's inquiry model and emphasis is put on children taking responsibility for their own learning.

A wide range of extra-curricular programmes are also available to the children. The school has a strong reputation in sporting pursuits.

Staff

The teaching staff comprises a Principal, Deputy Principal, Assistant Principal, Senior Teacher and six Scale A Teachers.

Ancillary staff includes a Secretary, Caretaker and seven Teachers' Aides.

Class Composition

The children are placed in mixed-ability groups, with many of our classes being split year level.